

**MINUTES
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
OCTOBER 17, 2013 – 7:30 P.M.**

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton - absent
Mr. Thomas J. Lewis – arrived at 8:37 PM
Mrs. Eva M. Nagy, Vice President
Dr. Julia Presley, President

Mr. Richard Seamon
Ms. Keisha Smith-Carrington – arrived at 8:08 PM
Mr. Robert T. Trautmann
Mrs. Betty Whalen - absent

Student Liaison
Monil Patel

Mr. Edward Q. Seto, Superintendent of Schools – departed at 9:15 PM due to illness
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mrs. Gail Reicheg, Director of Personnel - absent
Ms. Lynne Crawford, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

And 40 Members of the Public

PLEDGE OF ALLEGIANCE – Mr. Trautmann led the Board in the pledge.

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

John Calavano read the following statement:

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on August 23, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mr. Arline read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved: Mr. Trautmann

Seconded: Mrs. Nagy

<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

II. Public Hearing

Violence, Vandalism, Substance Abuse & District Student Discipline Report by Mr. Orvyl Wilson.

III. Comments From The Public (3 minutes per speaker – Public Hearing topic only)

The meeting was opened for public comment at 8:10 PM on a motion by Mr. Seamon, seconded by Mr. Trautmann. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public.

Mark Fitzgerald requested to know if there is any concern about under-reporting of incidents.

Lonnie Davis spoke about substitute teachers having to complete Office Discipline Referral Forms outside of the working day and that they are underpaid.

Tiffany Taylor Jenkins requested to know if the students with disabilities are the only group in PBSIS and what kind of positive behavior incentive do students receive.

Motion to close the public portion of the meeting at 8:20 PM by Mrs. Nagy, seconded by Mr. Trautmann. All board members were in agreement.

IV. Superintendent's Report

I will begin my report by sharing some notes which were sent to me by current and former board members that were sent to me over the years for your reflection.

Good day sir,

Now you have learned that Franklin is not the peaceful place it may have seemed to be. I do believe there are forces of darkness that always attack the light. I also believe that strong leaders are sent in times of need. I believe you were sent to Franklin to help us fight to hold the higher ground. I pray that you will choose to stay and help us. It will get ugly. There is intention to be destructive and inflict harm. You are intelligent and have the spirit to bring a positive change, and it will be resisted.

Your staff supports you one thousand percent. Let them show you how they can help at this time. I will help you in any way I can. (From Shirley Pietrucha)

Dear Ed,

May the joy, promise and hope of Christ's birth be with you this Christmas and throughout the coming year.

We are so very much blessed to have you as our Superintendent, our leader. Your deep care and commitment is very much appreciated and valued. You have made a tremendous difference in our district. With your vision, leadership and modeling we are really improving and moving forward in a wonderful way. As Christ is our light, our salvation and hope – you have become a light for all of us – a beacon for excellent teaching – a light that shows the path for true learning to take place for all children. That is a gift from God and a gift to us.

May He bless you and keep you always in his loving care.

*Much joy, blessings, and deep thanks,
(Eva Nagy – Dec. 2008)*

Dear Ed,

May the hope, promise and blessings of Christ's birth be with you this Christmas and throughout the coming year.

You must tire of me telling you that you are indeed a special person, special Superintendent and leader. Your knowledge, experience and leadership are of such high caliber – more over such that brings true reform – true improvement in student achievement. We are extremely fortunate to have you as our educational leader – a true gift from God.

As we move forward, the challenges are great and such that want us to pull back. That is not God's plan. With His help and protection we shall become the district we need to be, the improvement and success our students and staff need to achieve. Thank you for your care and support. That means so very much to me.

May these small items bring you the message and hope of God's protection and love – in your office and in your home – a reminder of our partnership and friendship.

Joy and blessings.

(Dec. 2009)

Dear Ed,

May the hope, promise and joy of Christ's birth be with you this Christmas and throughout the coming year.

My deepest thanks, appreciation and admiration for all that you do – your care, commitment and most of all your leadership to our district, staff and children. As I have told you so many times – I have never met a Superintendent of your caliber, knowledge and experience. You are truly an educator to the highest! Thank you for your support and friendship. That means so very much to me and is deeply appreciated and treasured.

The challenges have become greater – the demands even more so. This is because it is good and the darkness tries to stop it in many ways – but it can't. God wants certain things to happen and they will – our children and their future are at stake.

God bless you and keep you in His loving care and protection.

Joy and blessings,

(Dec. 2011)

How things have changed.

Freshman Advisory Program

At the Board of Education meeting on September 19, 2013, I was directed to check with legal counsel on whether board approval was needed for the implementation of the Freshman Advisory Program. On Friday, October 11, 2013, I provided the board members with the board attorney's legal opinion on the matter. That opinion indicates that the program should be approved by the board.

While I do not agree with the opinion, I have asked that approval for the Freshman Advisory Program be placed on tonight's agenda for board approval. In consideration of counsel's opinion as well as feedback received regarding the program at the last two board meetings and directly to Franklin High School administration, the Freshman Advisory Program has been revised as follows:

1. Freshman Advisory has been reconfigured into a single marking period course.
2. Freshman Advisory students may opt to complete a second quarter and earn up to 2.5 credits for successful completion of a service-learning project through Option 2.
3. An opt-out provision has been made available for Freshman Advisory. To date, approximately 30 of the 604 freshman students have opted out of the program and have selected an elective course.

On Friday when I notified the board of the legal opinion and related the details about the revised program, I asked that any questions about the program be submitted to me by this Tuesday afternoon. Members of the board sent questions and I was able to respond to them.

Automated Phone System Update

Later this month we will be sending out an emergency test call message to ensure that we are able to reach our student families via the correct telephone numbers. More detailed information on the test call will be communicated by our building principals. A similar call was recently placed to our staff members.

Comments from the Last BOE Meeting

At the last Board of Education meeting, there were a number of members and supporters of Community for Change who made some very critical statements about my performance and the body of work that I have accomplished since I began my tenure. It should be noted that my comments were made to highlight the work of my team.

For the record, while I respect the right of these individuals to be critical, I do not accept the mischaracterizations, misrepresentations and distortions contained in those statements. I believe these statements are either politically motivated, are a result of the individuals not being adequately knowledgeable on a topic before they speak, or are a combination of both.

PBIS

For instance there were comments made at the last Board of Education meeting about a free positive behavior program run by Mr. Grippo; how that program was replaced by a PBIS Program which had a cost associated with it and how the PBIS Program was then cut short.

First of all, the Reach for the Stars Program at Sampson G. Smith School was not research-based, nor did it specifically reinforce the positive. It was a demerit system. Students were not rewarded for being good, but rather given demerits for misbehavior. There also were not Universal Expectations or rules for the school or the common areas of the building, which are present in the PBIS model. Additionally, those students who were rewarded missed massive chunks of instructional time by attending movies in the auditorium. Though fun, this was hardly an educationally-based program.

Before choosing PBIS, a committee of administrators, including those at the district and building levels, vigorously investigated various programs to identify a research-based program that would change the culture and climate in all of our schools. PBIS was the recommended program by our committee. Positive Behavior Interventions and Supports that you have just heard about is a multi-tiered prevention-intervention model that provides a continuum of positive behavioral support strategies in school settings. As you know, it is comprised of three levels of intervention implementation: universal, secondary and individualized. While the three intervention tiers build upon one another, each tier has a specific intervention focus and process for implementation.

Due to budgetary constraints, district-wide implementation of PBIS was not possible. Instead, based upon need, school readiness and principal request, PBIS was implemented. In the 2008-2009 school year, Conerly Road School, Elizabeth Avenue School and Franklin Middle Schools began the program in September and Pine Grove Manor School came on board mid-year in January/February.

As per our plan, we phased out the use of consultants to implement and support PBIS in the 2010 school year. That is the expectation for all consultants. Their use is not designed to go on and on. Since that time, the district has provided the support for PBIS from within our own staff. By aggressively pursuing grant funding, we have been able to expand PBIS to Franklin Park School and Sampson G. Smith School. This year, through grant funding, Franklin Middle School Staff will receive additional PBIS support from the Department of Education. Implementation at our Franklin Park School, Sampson G. Smith School and continued implementation at the middle school was made possible by the New Jersey Positive Behavior Support in Schools (PBSIS) initiative. This is a collaborative effort between the New Jersey Department of Education, Office of Special Education and The Boggs Center at UMDNJ-Robert Wood Johnson Medical School, New Jersey's University Center for Excellence in Developmental Disabilities Education, Research, and Service and is funded through a federal grant. The purpose of the PBSIS initiative is to build capacity to support the social-behavioral needs of all students, including students with disabilities.

As indicated in Mr. Wilson's and Ms. McNeil's presentation, our remaining elementary schools have become familiar with the principles of PBIS at well. Those students, who have had the benefit of a school culture enhanced by the PBIS model, have entered or will soon be entering Franklin High School. This has resulted in improved behavior at the high school level.

There are always some glitches involved with the massive implementation of a program as there have been with the implementation of the PBIS program. However the data collection and analysis processes which are the key to the success of the PBIS program are being used in every school in our district and have had a huge impact in helping our administrators and faculty educate our students to improve and manage student behaviors. I would like to note that prior to my arrival in the district, there were few ODR procedures and little, if any, maintained of this information at our district.

School Violence Awareness Week

Comments were made at the last meeting about the district's communication of School Violence Awareness Week. Early that evening, Mr. Wilson had reported out on the planned activities for that week. The individual who commented wanted to know what we taught about safety procedures. We cannot, for safety and security reasons, provide information about safety drills before they occur, but I can relate that law, and board policy require that fire drills as well as evacuation, bomb threat and lock down drills are conducted. When these drills are completed, they are listed on the principals' monthly reports. These reports are part of the Board of Education packets and are posted as exhibits to the monthly board meetings.

Accounting Error

While I would like to thank the individual for pointing out the error on the change order on the last agenda, it was certainly not intentional and simply a matter of taking the wrong number from the change order form. I feel that it is important for all to know that the error would have been found and corrected by both John Calavano's and the Buildings & Grounds office, where all construction-related dollar amounts are carefully recorded and monitored after they are board approved. To state that there are no checks and balances is incorrect and misinformation.

Parent of a Child Regarding Home Instruction

At the last meeting a parent gave a rather blistering and scathing report of my behavior with regard to her child and her request for home instruction. At the meeting I chose not to respond because I could not recall the details of her situation, which occurred in 2008. I have not met with that woman except for seeing her at the last board meeting. After reviewing my files and those of Mr. Wilson, I can now say that we have no record of my ever having met personally with this individual.

V. Board President's Report

I am sorry report the loss of Bob Burns who was a valued and dedicated employee of the district for 28 years. I would like to extend my condolences to his fiancé and also an employee of the district, Stephanie Robicheau, and his family. Thanks to Eva Nagy for attending the service for Bob today and representing the board.

Project Graduation Fundraiser

There will be a used clothing drive to benefit project graduation this Saturday, October 19, 2013 at Sampson G. Smith School. Please drop off your gently used clothing, shoes, handbags, stuffed animals, blankets and curtains in plastic bags at Sampson G. Smith School between 8:00 AM – 1:00 PM.

Homecoming Football Game

I attended the Homecoming football game on Saturday, October 12th. Although we didn't win, it was a close and exciting game. We also held a ribbon-cutting ceremony in which I and several board members, Mr. Seto, staff and community members participated to mark the completion of Phase II of the athletic stadium. Thanks to all who came out to support the football team, cheerleaders, band and color guard.

Book Fair

I attended the reading/book fair held at MacAfee Road School on Friday, October 4th. It was amazing and encouraging to see so many parents and children attend this event.

Did You Know...

- Franklin High School students Neha Hinduja, Naweed Karimi, Jay Parekh, Eleanor Pillsbury and Alexandra Schmidt have been named Commended Students in the 2014 National Merit Scholarship Program. About 34,000 Commended Students throughout the nation are being recognized for their exceptional academic promise. Although they will not continue in the 2014 competition for National Merit Scholarships, Commended Students placed among the top five percent of more than 1.5 million students who entered the 2014 competition by taking the 2012 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT).
- Franklin High School students Jared Levy, Nathan Sanders, Brooke Toolles and Nyema Wesley have been named as Outstanding Participants in the 2014 National Achievement Scholarship Program. Based on performance on the 2012 PSAT, 3,100 students were designated Outstanding Participants by scoring in the top 3 percent of more than 160,000 Black Americans who requested consideration in the program.
- Recently retired Franklin High School music teacher, Betty Demonic, was named as a winner in the 2013 Somerset County Excellence in the Arts Awards. This award is given each year by the Somerset County Cultural & Heritage Commission to those who have demonstrated dedication to the fine and performing arts.
- Mr. Orvyl Wilson was recognized by the New Jersey State Interscholastic Athletic Association – Wrestling Official at Bridgewater High School for 25 years of outstanding service. Mr. Wilson is a former Head Wrestling Coach who coached at Delsea Regional High School in Franklinville, NJ. He is a well-known and well-respected official in the South Jersey area and his career includes officiating at District, Regional and State-level wrestling tournaments.

I would like to recognize and welcome our new Student Liaison, Mr. Monil Patel, and ask him to present his report at this time.

Mr. Monil Patel, Student Liaison, reported on student government activities and the annual Safe Halloween on October 31st.

VI. Comments From The Public *(5 minutes per speaker - any topic)*

The meeting was opened for public comment at 8:50 PM on a motion by Mr. Trautmann, seconded by Mr. Lewis. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public.

Hank Sherren spoke about the turmoil in Franklin and the way he was treated before he left the district. Mr. Sherren read a statement about the homecoming dance, C4C, Eva Nagy, etc.

Jessie Lindsay read a statement on behalf of the substitute teachers regarding the reduced pay rate.

Lonnie Davis read the substitute teacher letter that she received for the 2012-13 school year. She indicated that she worked more than 120 days and should be paid at the higher rate.

Bill Connell congratulated the field hockey team for making it to States. He spoke about the Christmas cards and Eva Nagy.

Skip Schaeffer spoke about Julia Presley's re-election website, board member roles and the non-renewal of Mr. Seto's contract.

Tiffany Taylor Jenkins indicated she heard a rumor that Mrs. Presley and Mrs. Nagy will nominate Mr. Wilson for the Superintendent position. She requested to know where the "darkness" is in Mrs. Nagy's Christmas card. Ms. Jenkins spoke about the three ethics complaints against Mrs. Presley and requested to know if there are more.

Lana Fuller requested to know from Mrs. Presley that, after all that has occurred, how comfortable she is about taking advice from Mrs. Nagy.

Bill Lindsay spoke in support of substitute teachers.

Karen Trautmann requested to know why the six board members voted the way they did regarding the non-renewal of Mr. Seto's contract and what evidence they have to support their vote.

Theresa Wade indicated that what she heard tonight makes her sad, upset and angry and there is a lack of morale in the district. She spoke about teachers that were transferred involuntarily.

Carl Wade expressed his displeasure with Mr. Seto leaving the meeting tonight. He spoke of a climate of intimidation in the district. Mr. Wade requested to know how many ethics charges there are and who is paying for them.

Fern Shegoski indicated that she had no idea that the change in the substitute rate of pay was coming and asked if this is how administration is subsidizing payment of the ethics charges. She requested a return to previous levels, that those at the top be grandfathered in and that it be done retro to September 1 of this year. Mrs. Shegoski indicated that she worked hard to make the 120 days and requested to be included in the cabinet-level discussion. She continues to await the handbook and professional training.

Myra Mitchell expressed her sadness over the loss of Bob Burns and recounted a conversation she had with him about Mr. Seto. She spoke about the events lobby being an extension of the lunch room and the Freshman Focus Program curriculum. Ms. Mitchell questioned the diversity of the interview committee for guidance counselors.

John Felix spoke in support of the Freshman Advisory Program and pointed out that only 5% of students opted out of the program. He indicated he was displeased with the implementation of the program but that administration mitigated the errors that were made. Mr. Felix requested clarification on the legal ramifications that Eva Nagy spoke about.

Angela Barkley expressed her support of the substitute teachers and said it was unfortunate that the rate of pay was cut. As Vice President of C4C, she pointed out that C4C assisted Mr. Seto in making some changes in the district and that the board, not C4C, chose not to renew Mr. Seto's contract. She spoke about the unfortunate comments made by Mr. Schaeffer. Ms. Barkley spoke about the high school ranking results under Mr. Seto's contract and requested that Mr. Seto's supporters look at the data under his leadership.

De Sanders expressed her thanks for the revamped Franklin Focus Program and requested to know how parents were informed of the option for students to opt out of the program. She spoke about C4C basing their opinions on facts and the decline in the district since 2009.

Mark Fitzgerald thanked the board members for their service and pointed out that the public needs to treat them with respect. He requested to know if the substitutes can be grandfathered in at the previous rate of pay and requested that the matter be put on the next board agenda for further discussion.

Grace Fitzgerald requested to know who came up with cutting the substitute teachers' pay, if the board was aware of the pay cut and how they should follow up.

Lorri Mountainland complimented the substitute teachers that spoke this evening and promised to research substitute pay rates in other districts.

Carl Wade reiterated the fact that Mr. Seto left the meeting and spoke about employees not staying in the district. He requested that a new Superintendent be in place on July 1st. Mr. Wade spoke in support of the substitute teachers.

Myra Mitchell expressed her concern with the lunch periods at the high school and requested to know the number of students in the largest lunch period and that many of students don't have time to eat their lunch. She spoke about security at games and that both security guards and the police need to be more effective. Ms. Mitchell requested to know if there is a district policy about electronic devices, especially during an emergency. She also spoke about high school secretaries having to work 2 hours per day in the main office and policy changes in the district.

Fern Shegoski requested to know what happened to all the computers that were removed from the elementary schools two years ago and that substitute teachers have no access to computers.

Motion to close the public portion of the meeting at 10:30 PM by Mr. Trautmann, seconded by Mr. Seamon. All board members were in agreement.

VII. New Business

R-1 Monthly Reports

Moved: Mr. Trautmann

Seconded: Mr. Lewis

Acknowledge receipt of the following reports, attached and made a part of the minutes:

a.	Principals' Reports	September	Exhibit R-01.a
b.	Attendance Officer's Report	July/August/September	Exhibit R-01.b
c.	Enrollment Report	September	Exhibit R-01.c
d.	School Safety Report	September	Exhibit R-01.d
e.	Suspension Report	September	Exhibit R-01.e
f.	HIB Investigation Report	Sept. 9 – Oct. 7	Exhibit R-01.f

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Out of</u>	<u>Yes/ Abs</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Room Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Ms. Smith-Carrington abstained on Resolution R-1.f.

M-1 Minutes of Board Meetings

Moved: Mr. Trautmann

Seconded: Mrs. Nagy

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	September 19, 2013	Confidential	Exhibit M-01.a
b.	September 19, 2013	Work Session	Exhibit M-01.b
c.	September 26, 2013	Action	Exhibit M-01.c

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Out of</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Room Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Administration**A-01 Travel & Related Expense Reimbursement**

Moved: Mr. Lewis

Seconded: Mrs. Nagy

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Out of</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Room Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

A-02 National School Bus Safety Week - October 21-25, 2013**A-03 Agreement Between Education and Law Enforcement Officials****A-04 School Violence (Prevention) Awareness Week**

Moved: Mr. Lewis

Seconded: Mrs. Nagy

A-02 National School Bus Safety Week - October 21-25, 2013

Whereas, October 21-25, 2013 is National School Bus Safety Week with this year's theme being "Stand Back From the Yellow and Black!"; and

Whereas, the Board of Education of the Township of Franklin recognizes bus safety education as essential to promote the safety and well-being of our children, and urges all students and parents to become aware of and practice the rules for safety relative to school buses;

Now, Therefore, be it Resolved, that the Franklin Township Board of Education joins the nation and recognizes the week of October 21-25, 2013 as "National School Bus Safety Week."

A-03 Agreement Between Education and Law Enforcement Officials

Approve the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials," approved by the Superintendent of Schools and recommended by the Somerset County Prosecutor's Office and the Somerset Executive County Superintendent of Schools as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-03)

A-04 School Violence (Prevention) Awareness Week

In accordance with *N.J.S.A. 18A:36-5.1* and *N.J.A.C. 6A:16-5.2* the Franklin Township Board of Education observes School Violence (Prevention) Awareness Week, October 21-25, 2013.

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

A-05 Policy Revisions – 2nd Reading & Adoption

A-06 Policy Yearly Re-Adoption – 2nd Reading

Moved: Mrs. Nagy

Seconded: Mr. Lewis

A-05 Policy Revisions – 2nd Reading & Adoption

Approve the second reading and adoption of revisions to the following Policies as detailed in the exhibits attached hereto and made a part of the minutes.

- | | |
|---------------------|---------------------------------------|
| a) Policy No. 2130 | Administrative Staff (Exhibit A-05.a) |
| b) Policy Nol. 3542 | Food Service (Exhibit A-05.b) |

A-06 Policy Yearly Re-Adoption – 2nd Reading

Approve the second reading and yearly re-adoption to the following Policy as detailed in the exhibit attached hereto and made a part of the minutes.

Policy No. 6171.3 At-Risk and Title I (Exhibit A-06)

MOTION

Moved: Mrs. Nagy

Seconded: Mr. Lewis

Motion to amend Policy 2130 to change Regulation 4111 to 2130 (number change only).

Vote on Motion

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Vote on Original Motion with Amendment

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Smith-Carrington	Trautmann	Whalen	Arline	Burton	Lewis	Nagy	Seamon	Dr. Presley

Business**B-01 Warrants & Payrolls****B-02 Transfer of Funds****B-03 Financial Reports****B-04 Board of Education Monthly Certification**

Moved: Mr. Seamon

Seconded: Mr. Lewis

B-01 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$11,412,618.94 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$294,006.51 for the month of September, 2013. (Exhibit B-01.b)

B-02 Transfer of Funds

Approve Account Transfers No. 3 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

B-03 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (September)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (September)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (September)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (September)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (July - September)

B-04 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of September 30, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

<u>Yes/Abs</u>	<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Trautmann	Whalen	Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Dr. Presley

Mr. Trautmann abstained on Resolution B-01.a, payrolls only.

Mr. Lewis abstained on Resolution B-01.a, payrolls only.

B-05 Contract Approval**B-06 Change Order****B-07 Submission of Comprehensive Maintenance Plan**

Moved: Mr. Seamon

Seconded: Mr. Trautmann

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Approve the following:

- a. A quoted transportation contract payable with First Student, Inc., Monmouth Junction, NJ from September 16, 2013 – November 14, 2013 identified as Contract FSAP-14P, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. Quoted transportation contracts payable with Atlantic Express of NJ, New Brunswick, NJ from September 13, 2013 – November 27, 2013 identified as Contracts AE02-14P, AE03-14P, AE04-14P, AE05-14P, AE06-14P, AE07-14P, AE08-14P, AE09-14P and AECA-14P, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
- c. Phoenix Advisors, LLC, Bordentown, NJ to provide financial advisory services for the Energy Savings Improvement Program (ESIP) financing, not to exceed \$12,500 – funded from ESIP.
- d. A contract with Loving Care Agency, Inc., Hasbrouck Heights, NJ to provide nursing services to four (4) students during their Extended School Year Programs, for an additional amount of \$20,000, not to exceed a cumulative total of \$62,000. *The original contract for \$42,000 was approved at the June 25, 2013 board meeting.*
- e. An agreement with LLAMAME, LLC (Language & Literacy Associates for Multilingual and Multicultural Education, LLC), Piscataway, NJ to provide Sheltered Instruction Observation Protocol (SIOP) workshops for the 2013-2014 school year, not to exceed \$24,000 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e.)
- f. A joint transportation contract payable with South Brunswick Board of Education for the 2013-14 school year for two (2) students attending St. Paul's School, Princeton, NJ as identified as Contract SPL2-14P, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)

B-06 Change Order

Ratify the approval of Change Order No. 7 to ModSpace, Woodbridge, NJ for \$2,942.50 which represents a credit for fencing at Sampson G. Smith School and additional fencing at Elizabeth Avenue School, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-06)

B-07 Submission of Comprehensive Maintenance Plan

Adopt the following resolution:

Whereas, the Department of Education required New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Franklin Township Public School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now, Therefore, Be It Resolved, that the Franklin Township Board of Education hereby authorizes the Assistant Superintendent for Business/Board Secretary to submit the attached Comprehensive Maintenance Plan for the Franklin Township Public School District in compliance with Department of Education requirements, as detailed in the attached exhibit and made part of the minutes. (Exhibit B-07).

<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Whalen	Arlene	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Dr. Presley

Curriculum and Instruction

- C-01 Out of District Students, School Year 2013-2014**
- C-02 Field Trip Destinations**
- C-03 Field Trip Applications**
- C-04 RVCC Concurrent Enrollment Program**
- C-05 Course Approval**
- C-06 Textbook Approval**
- C-07 Participation of FHS Science Teachers in NSF Funded Research Project**

Moved: Mrs. Nagy

Seconded: Mr. Lewis

C-01 Out of District Students, School Year 2013-2014

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

C-02 Field Trip Destinations

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)*

Approve the following field trip applications:

- a. Franklin High School Model United Nations Club to participate in the 2013 Rutgers University Model United Nations Conference, to be held at the Heldrich Hotel, New Brunswick, NJ, December 5, 2013 – December 8, 2013 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.a)
- b. Franklin High School Girls Basketball Team to participate in the Diamond State Classic Holiday Basketball Tournament, to be held at St. Elizabeth High School, 1500 Cedar Street, Wilmington, DE, December 27 – December 30, 2013 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.b)

C-04 RVCC Concurrent Enrollment Program

Approve an agreement with Raritan Valley Community College that would enable Franklin High School students to participate in the Concurrent Enrollment Program for the 2013-2014 school year as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-04)

C-05 Course Approval

Approve change to the curriculum of the Spanish AP Course at Franklin High School to align with the 2014 Spanish AP exam released by College Board.

C-06 Textbook Approval

Approve use of the following two (2) textbooks and one (1) workbook for the AP Spanish Course at Franklin High School to commence with the 2013-14 school year:

- a) "Temas AP* Spanish Language and Culture," Vista Higher Learning, 2014
- b) "Temas AP* Spanish Language and Culture Exam Preparation Worktext with Supersite Code," Vista Higher Learning, 2014
- c) "Triangulo Aprobado," Wayside Publishing, 2013

C-07 Participation of FHS Science Teachers in NSF Funded Research Project

Approve the participation of two (2) Franklin High School Grade 9 Physics Teachers in a research study for the improvement of Physics teaching. The research project entitled "Energy" is sponsored by the National Science Foundation (NSF) and is collaboration with Rutgers Graduate School of Education with Seattle Pacific University, University of Maine and the Educational Testing Service. Participation in this project is at no cost to the district.

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

C-08 Freshman Advisory Program

Moved: Mr. Trautmann

Seconded: Mr. Lewis

Approve the Freshman Advisory Program for incoming 9th graders at Franklin High School commencing with the 2013-2014 school year.

<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Dr. Presley

Personnel**P-01 Workers' Compensation Settlements****P-02 Personnel Report No. 7 and Addendum No. 7 dated October 17, 2013****P-03 District Leader Evaluation System**

Moved: Mr. Seamon

Seconded: Mr. Trautmann

P-01 Workers' Compensation Settlements

As recommended by the Superintendent of Schools, approve authorization to settle Workers' Compensation claims in the matter of the following employees:

- a) Employee 7164 for an amount not to exceed \$60,360
- b) Employee 8181 for an amount not to exceed \$10,000 subject to section 20
- c) Employee 6467 for an amount not to exceed \$9,621

P-02 Personnel Report No. 7 and Addendum No. 7 dated October 17, 2013

As recommended by the Superintendent of Schools, approve Personnel Report No.7 and Addendum No. 7 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit P-02)

P-03 District Leader Evaluation System

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, a committee comprised of administrators, a teacher, a Board of Education member and a community member reviewed state-approved district leader practice evaluation instruments; and

Whereas, the superintendent recommends that the Stronge Evaluation System be adopted by the Franklin Township Public Schools;

Therefore, the Board of Education adopts the Stronge Evaluation System.

<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Dr. Presley

Mr. Lewis abstained on Resolution P-02.

VIII. Adjournment

Moved: Mr. Trautmann

Seconded: Mr. Lewis

Action to adjourn at 10:55 PM.

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Respectfully submitted,

John Calavano
Board Secretary